Library and Information Services Department

Kalita Nuri
Librarian and Head,
Library and Information Services Department
The Gujarat Cancer & Research Institute, Asarwa, Ahmedabad, Gujarat, India.
Corresponding author: nuri.kalita@gcriindia.org

Introduction

The Gujarat Cancer and Research Institute (GCRI) "Library and Information Services Department", covers an area of approximate 186.2 square meter, with two floors present old building area. It started functioning since 1972 with professional library staff. GCRI Library services is not only restricted to print books, journals and other related print documents but also provides facility of online databases, e-resources, bibliographic record, resource sharing, indexing, archival repository, automation, scientific publication resources, e-library facilities etc, for easy accessibility to the users.

The Gujarat Cancer and Research Institute's library is an academic nerve for the faculty members, resident doctors, medical scientists, post-graduate, PhD students, researchers and experts. The library is fully automated with barcoding facility and all hardcopy of books are laminated with plastic cover. Books and library materials are arranged in open access user-friendly system and DDC classification is used for classification all the library books and other materials. Bibliographic database and library house-keeping operation of GCRI library is managed by automation SOUL 2.0 software with Web OPAC (Open Public Access catalogue) facility. Through the feature of Web OPAC facility users can specify author details, titles, subject area, publisher, issue/return status, availability of library materials, etc.

GCRI Library and Information Services Department plays a vital role for the Institute

GCRI library is providing value added services to their users that means "Right Information to Right Person in a Right Way." The main purpose of GCRI library is to support medical education, including teaching and research with special focus on improved patient care and academic credit. To fulfill all the expectation of user groups, GCRI library is providing various services viz digital library, digital notice board, audio-video facility, high speed internet and Wi-Fi facility, email service, borrowing facility, current awareness service, SDI, alert services, staff library of non-medical books, computer labs, reading room facility, etc.

1. GCRI Digital Library facility

Digital medium is one such media for preserving and maintaining information and resources on internet and E-format. It is very user friendly and easily accessible for the storage of information and users can retrieve information anywhere and anytime. Keeping this modern trend, GCRI Library and Information Services initiated GCRI digital library service since 12th August 2015 onwards. GCRI digital library is focus on the collection of digital objects that includes institutional repository, online database, and other E-resources. Library bibliographic database is available on Digital library with Web OPAC facility. The Institutional repository has been created to collect, preserve, and disseminate the scholarly output of GCRI staffs and resident doctors like PhD thesis, DM, MCH, MD, MS and MSc dissertations, Fellows-logbooks, Articles, Scientific papers, Annual reports, GCSMCH quarterly newsletters, GCS Research Journals, Bibliographic information, Monographs, GCRI

2. Digital Notice Board facility

In present days, many academic and medical institute libraries rely on wooden notice board hanging on the wall to display announcements and other circulars in Gujarat. GCRI Library has initiated the first step to move wooden notice board to digital notice board for disseminating the relevant and quick information to its users. The GCRI Library and Information Services Department inaugurated the Digital Library Notice board on 17th February 2018 to commemorate and disseminate all the upcoming events, academic updates, important messages, multimedia etc to their users.

3. E-mail, Current Awareness Service and Alert Services

The department plays an important role to disseminate, circulate, and update various important information through e-mail communication service.
  a) New arrival books, Journals and E-databases e-mail to all the library users.
  b) E-mail for all office circular and all academic events.
  c) Handling email outlook portal for all the e-mail group of Academic faculties, Clinical doctors group, Resident doctors, Research, and Office staffs.

4. Reprography services

GCRI Library provides reprography service for photocopying, scanning, and printing at minimum price.

5. Library membership facility

All faculties, GCRI staff and resident doctors are automatically members of the GCRI Library and Information Services Department. Outstation membership facility is also available for ex-employee, ex-students and those related/engaged with GCRI.

Borrowing right for library members

Resident doctors /Diploma students / other students can issue 03 library items for 15 days. Faculties/Officers can issue 05 library items for 30 days, HOD/ Departmental issue can be permitted for 12 Library items for 12 months and Visitors and Outstation members can avail only reference and reprography facility.

6. Audio-Video /CD & DVD facility

GCRI library e-books and e-journals has 89 DVD collections, 71 special collection on conference report of Live surgery SELSICON DVDs, 11 HPB Workshop Audio-Video collections and 57. Live OT Procedures UGICON Audio-Video collections .

7. Database Services

• **UpToDate anywhere online database Access**
To enhance the usage utilities, doctors, students and other academic staffs, can access UpToDate Medical Database through user ID/Password in off campus or through remote login. For remote access users can use their mobiles, Tablets and laptops. Users can also access the UpToDate Database through hospital IP address in the campus use only.

• **EBSCO Oncology E-Database**
Total 115 Oncology E-Journals can be accessed in hospital campus by the library users of GCRI and Off Campus/Remote access through mobile phones, tablets and laptops.

• **OVID and Clinical Key Databases access services through NCG**
Library users can access OVID Wolters Kluwer & Clinical Key Elsevier database by forming part of National Cancer Grid Program of Government of India.

8. Reference Service

GCRI Library assists user for locating or searching required information from the physical library collection as well as digital collection and databases. GCRI Library has initiated the internet-based reference services for their users.

9. Article on request and Literature Search Service

Library staffs are well versed in carrying out literature search, and providing full-text article to their users. The search results are delivered either as hardcopy or as an electronic copy sent to user's e-mail or desktop.

10. Computer Lab and Internet facility

GCRI library has well equipped air-condition computer lab having 17 nodes connected with high speed broadband internet facility. Wi-Fi facility is also installed in the library premises.

11. Reading room facility

The library has individual air- condition reading area for resident doctors as well as faculty members.

12. Staff Library of non-academic books

Apart from academic course and medical books, this department also provides facility for non-academic books categorized into novels, story books, personality development books, spiritual books, Gujarati, Hindi, and English literature books etc to all the academic and non-academic staffs of GCRI.

13. Research hub

a) The Department plays an important role in collection of Thesis/Dissertation/Logbook from the author/creator and keep them organized in proper way, which will be ready reference to upcoming students.

b) Every year all scientific, clinical and research publication works are collected, compile and organised in a form of book.

c) For promotion of academic integrity through NCG platform, GCRI library supports to check plagiarism activity through use of anti-plagiarism software 'iThenticate'.

14. Training program and Academic Activities

a) Training and live demo sessions are organized on regular basis for PG teachers and residents doctors to give them guidelines for searching and using remote login access of EBSCO, UpToDate, Clinical Key, OVID, and PubMed online Medical Database.

b) Induction Program is conducted by GCRI Library & Information services department for the newly joined GCRI Staff members and Students.

c) Organize training sessions on "iThenticate Plagiarism software" use for verifying the originality of any written research work to all researcher, academicians and students.

d) The library department provides Question Bank facility by collecting all the old university question paper for MD, MS, MCH, DM, MSc & Other courses.

e) The library department keeps a record for displaying recent publications, upcoming conference, and meeting on the Digital notice board. CME, Clinical meeting and other academic events are informed to all academic staff and Resident doctors by library through an email or displaying notice board.